

Holy Family Primary School Board Actions

Open Action Items					
A.I Ref#	Action Description	Owner	Due	Updates	Status
15022017.1	Secretary to add NAPLAN to next meeting agenda	Ms Nicol	Next Meeting		Open
15022017.2	Ms Williams agreed to provide a cost centre report regularly to the Board for their information	Ms Williams	Next Meeting		Open
15022017.3	Canteen finance issues – A plan is to be developed to address the issue in conjunction with the canteen manager.	Mr Morgan Mr Seretin Mr Mulvey	Next Meeting		Open
15022017.4	The Chair to double check that the relevant policies are still available on the Holy Family Internet page.	Mr Mulvey	ASAP	Completed, link provided in minutes or 15 Feb	Open, Suggest Close
15022017.5	The Chair agreed to provide a schedule of future Board meetings	Mr Mulvey	Next Meeting	Completed, sent out with minutes & artefacts of 15 Feb meeting	Open, Suggest Close